

Guidelines for HUSTEP Applicants

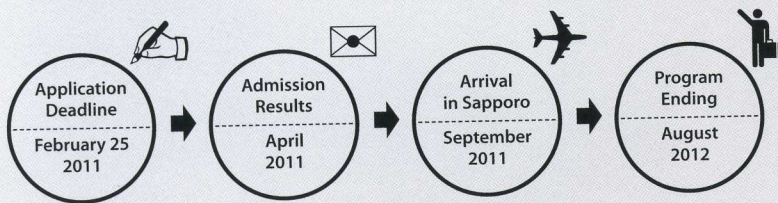
1 Admission Process

Students interested in HUSTEP should first consult with an academic advisor at their home institution. On approval by the advisor, applicants may obtain the necessary forms from the office of international studies (or its equivalent) at their home institution, complete the forms, and submit them to Hokkaido University through the home institution's office of international studies (do not send applications directly to Hokkaido University).

The application package should include the following documents:

- 1) Completed HUSTEP application form
- 2) Completed certificate of enrollment form
- 3) A recommendation letter from an academic supervisor
- 4) An official transcript of academic record
- 5) Certificate of health
- 6) 2 photographs
- 7) TOEFL score record (non-native English speakers only)
- 8) Photocopy of your passport

- * Applications for the 2011-2012 HUSTEP should reach Hokkaido University by **February 25, 2011**.
- * Applications will be carefully reviewed by the HUSTEP Admissions Committee and applicants will be informed of the admission results through their home institution in early April, 2011.
- * The JASSO scholarship results will be reported to applicants who are accepted to HUSTEP through their home institution by the end of June, 2011.



3 Information for Accepted Applicants

Immigration Procedures

Before coming to Japan, accepted students will need to obtain a student visa issued from the Japanese Embassy or Consulate in their country of residence. A certificate of eligibility and a letter of acceptance will be sent by Hokkaido University to students who are officially admitted to HUSTEP. This document will serve as proof of student status when applying at a Japanese Embassy or Consulate for a student visa. Applicants should follow the advice of the Japanese diplomatic office in their home country concerning the procedure for obtaining the visa.

Cost of Living and Scholarship

The approximate cost of living is ¥100,000 per month.

To assist international exchange students, the Japan Student Services Organization (JASSO) offers the following scholarship to a limited number of students. The Short-term Student Exchange Promotion Program (Inbound) Scholarship includes a monthly stipend as follows:

¥80,000 (approximately U.S.\$900) per month for eleven months

* JASSO scholarship recipients will no longer be able to receive scholarship stipends after graduating or withdrawal from their home universities.

2 Information for Potential Applicants

Number of Students Accepted

During the 2011-2012 HUSTEP academic year, Hokkaido University will accept approximately 30 students from those universities abroad with which a student exchange agreement has been concluded. Please note that there is a screening process and NOT all students who apply will be accepted.

Length of Stay

The length of stay for HUSTEP students is generally expected to be 11 months, equivalent to one Japanese academic year. The accepted students should be prepared to arrive in Sapporo at the end of September and stay until August the following year (see HUSTEP Calendar on pages 4-5).

Eligibility

Students wishing to participate in HUSTEP must have completed at least one year of undergraduate study at their own university prior to arrival in Japan. Participants must be enrolled in their home institution as full-time students during the entire period of the program.

Applicants must be proficient in English. Proficiency level equivalent to a paper-based TOEFL score of around 550 (79 Internet-based score) is required. Japanese language ability is NOT required to participate in HUSTEP.

Program Completion Requirements

- 1) Participants are required to obtain at least 20 credits during their year in the program.
- 2) Participants are required to obtain at least 10 credits in each semester, and at least 8 of these credits should be from HUSTEP courses not including Independent Study.
- 3) Participants who complete the above requirements will receive a certificate of completion.

Housing

The student dormitories are located on or near the university campus in the center of Sapporo. Furnished rooms in the university accommodations are available for HUSTEP students. For further details, please visit the website below.

<http://www.isc.hokudai.ac.jp/>

- > International Student Support
- > University Lodging/Apartment Information
- > 1. International House for international students at Hokkaido University

* NOTE: For HUSTEP students, the housing application process is different from other international students. Detailed information will be provided to accepted students.